



BLYTH SNOWTOWN FOOTBALL CLUB INC.

ROLE DESCRIPTIONS & GUIDELINES

GATE KEEPER

Reports to: Ground Manager & Volunteer Coordinator

Purpose of the role

The Gate Keeper is to provide the service of collecting gate fees on behalf of the Club.

Qualifications & Desirable Characteristics

- Effective communication skills
- Organisational skills
- Positive and enthusiastic
- Honest & reliable
- Understanding of basic math and able to deal with money.

Duties & Responsibilities

- Attend the home game grounds at the time set down by the Committee.
- Remain in attendance at the gate/s to the time agreed upon with the Committee.
Gates open at 8.30am and close at 3.30pm
- Liaise with club treasurer to collect change and money bags / trays.
- Admit members who show a current Club membership ticket and for those with an appropriate guest pass eg NEFL officials.
- Ensure all entrance fees are collected from all people entering the ground in accordance with the charges and directions of the Club and League.
- Return all monies collected to the BSFC Treasurer.

Notes:

- This position is paid by the BSFC.
- 2023 charges: Minor round admission \$7, U17 Free with student ID, No pensioner concessions available.

Time Commitment: 7 hours per home game.